

## MEMORANDUM

**Date:** November 5, 2001  
**To:** BCIS Committee/T-1 Trainers  
**Fr:** Carl T. Watanabe  
**Re:** BCIS Timetable

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BCIS testing for the week of November 5th:  
Regular 25                      Land Court 50 DS 50

Parallel Testing the entire date: **November 20, 2001**  
Pre-checks submitted on the morning of the 19th will be checked and recorded. These same documents will also be recorded in the BCIS.

November 22 to November 25: **No activity on the Wang.**

- Documents submitted for recording on November 23rd will have to be manually numbered and administered. Information can be inputted on Monday, November 26th.
- It is important to get as much information on the system November 21st to minimize how much has to be done after the swithover.

November 26:

- All information contained on the Wang will also be reflected on BCIS.
- Activity on the Wang **will not** be discontinued.
- No parallel testing during this week.
- LCATS (glossaries, etc.) data on BCIS will be checked for completeness and accuracy.

Weekend of December 1st:

- Migration of LCATS information to BCIS.

Week of December 3 to 7, 2001

- Parallel testing of entire date for the week. This will determine integrity and functionality of the BCIS.
- If everything works as it should, anticipate full conversion to BCIS for the week of December 9th.

*both*

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